

## Kentucky Applied Behavior Analyst Licensing Board

January 23, 2012

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on January 23, 2012 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<b><u>Members Present</u></b> Nic Weatherly, Ph.D., Chairman Steve Foreman Stephen Wood Stan Bittman, Ph.D. Shelli Deskins, Ph.D., Vice Chairman Brady Dunnigan, Attorney at Law  <b><u>Members Absent</u></b> Scott Brinkman, Attorney at Law	<b><u>Occupations and Professions Personnel</u></b> Lindsey Lane, Board Administrator   <b><u>Others</u></b> Mark Brengelman, Office of the Attorney General
---	---

### **Call to Order**

Dr. Weatherly called the meeting to order at 10:10am.

### **Approval of Minutes**

Minutes of the December 19, 2011 meeting were presented for the Board's review. Mr. Wood made a motion to approve the minutes as presented. Mr. Foreman seconded that motion and it carried.

### **Financial Report**

The Board reviewed its financial report that ended with December 31, 2011. Mr. Dunnigan asked the Board why there seemed to be a decline in monthly license applications. Dr. Weatherly explained once the Board began accepting applications in May there were several applicants at one time and now there aren't as many seeking licensure but the Board will

continue to see steady traffic as potential licensees receive the required credentials for licensure and will then apply.

### **Report from O&P**

There was no report from the Office of Occupations and Professions for the January meeting.

### **Board Counsel Report**

Mr. Brengelman asked Ms. Lane of the Office of Occupations and Professions when the Board would begin to see the travel reimbursements for the previous year. Ms. Lane explained that the Board has an allotment and all though the financial statement shows revenue the Board is allotted a certain amount each month to use towards expenditures. Dr. Weatherly asked if the Board could request the Administrative Fees be waived from FY 2010/2011. Dr. Bittman made a motion that the Office of Occupations and Professions wave the Administrative Fee through June 30, 2012. Mr. Wood seconded that motion and it carried. Ms. Lane will speak with the Executive staff of the Office of Occupations and Professions and will report back to the Board at their February meeting. Dr. Bittman also made a motion that in accord with the current budget allotment the Board be reimbursed for all travel that has occurred from September 2010 to present. Mr. Foreman seconded that motion and it carried.

### **Old Business**

The Board continued working on Supervision regulations. Mr. Dunnigan asked if current BCBAs are ever asked how they handle “supervision”. This may help the Board in creating the Regulations for them to follow. The Board came to the following conclusions:

- Any Supervisor must be certified with the BACB
- Behavior Analysts be licensed in Kentucky with a good standing
- The Board will keep the outline of the five year plan in their Supervision Regulations

### **New Business**

Ms. Lane informed the Board that they had two new applications to review and possibly license. Dr. Bittman made a motion to approve the Behavior Analyst applications submitted by Debra Ferguson and Keith Hersch. Mr. Wood seconded that motion and it carried. Dr. Weatherly recused himself from the vote.

### **Travel and Per Diem**

Mr. Foreman made a motion to approve travel and per diem for today’s meeting. Dr. Deskins seconded that motion and it carried unanimously.

### **Adjournment**

Dr. Bittman made a motion to adjourn the meeting. Mr. Foreman seconded that motion and it carried unanimously.

Meeting adjourned at 12:00pm.